

AFRICAN ASSOCIATION FOR PUBLIC ADMINISTRATION AND MANAGEMENT

National Chapters

Purpose

- Serve as the national-level arms of AAPAM to promote its objectives within individual countries.

Establishment Requirements

A National Chapter can be recognized if the following conditions are met:

1. **Membership:**
 - Minimum of **20 individual** and **1 corporate** paid-up members.
2. **Governance:**
 - Clear **rules for selection of officers.**
 - Proper **financial control mechanisms.**
3. **Activities:**
 - Organize at least **two activities per year.**
 - One must be a **seminar preparatory to the AAPAM Annual Seminar.**
4. **Financial Responsibility:**
 - Responsible for **collecting and transmitting members' dues** to the AAPAM Secretary-General.

Governance Structure

- National Chapters may adopt equivalent structures of:
 - **General Assembly**
 - **Executive Committee**
 - **Secretariat**
- A **Permanent Secretary** (or equivalent) acts as **ex-officio representative** of the Head of Public/Civil Service if not already in the Executive Committee.

Accountability and Oversight

- **Annual Reports:**
 - Submitted to **Regional Vice Presidents**, copied to the AAPAM Secretariat.

- **Auditing:**
 - Annual audit of accounts by an auditor approved by the **chapter leadership** and the **AAPAM Council**.
- **Dispute Resolution:**
 - Must have an **internal mechanism** for resolving disputes.

Financial Provision

- National Chapters **retain 60%** of the financial resources collected in their country.
- The remaining **40% is forwarded to the AAPAM Secretariat**.

Recognition and Withdrawal

- Recognition of a National Chapter can be **withdrawn by the AAPAM Council** if:
 - It fails to adhere to AAPAM rules.
 - It fails to meet AAPAM objectives.

Membership Admissions

- The **Executive Committee of each chapter** handles the admission of members, using the eligibility criteria outlined in the Constitution.

Fiscal Year

- Runs from **January 1 to December 31**.